

Upper Willamette Soil and Water Conservation District

BOARD OF DIRECTORS MEETING

Tuesday January 14, 2020 3 pm

Public Meeting Notice was sent to the Register Guard, as required

ATTENDANCE:

DIRECTORS:

Al Hrynshyn, Chair
Ralph Perkins, Co-Chair
Gary Jensen, Secretary/Treasurer
Abel Kloster, Director
Chuck Arrera, Director
Malcolm Wilson, Director
Mary Durfee, Associate Director

Dave Downing, Manager/Tech Specialist
Lily Leitermann, Conservation Specialist
Clarissa Berndt, Admin Specialist

NRCS Staff:

Tom Snyder, District Conservationist

GUESTS:

Sydney Nilan, Upper Willamette Stewardship
Network Coordinator

UWSWCD STAFF:

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1. The meeting was called to order at 3:00 pm by Al Hrynshyn
 2. The Pledge of Allegiance: was recited by all in attendance, except Clarissa
 3. Call for Public Comment: none
 4. Action Items:
 - A. **Review & Adoption of January 2020 Agenda:** Ralph moved to approve the agenda as presented / Gary seconded the motion / motion unanimously carried.
 - B. **Review BOD Minutes – December 2019:** Dave proposed correcting the spelling mistakes. Chuck moved to approve the minutes from December 2019 as corrected / Al seconded the motion / motion unanimously carried.
 - C. **Financial Reports Approval – December 2019:** Al moved to approve the financial reports as prepared / Ralph seconded the motion / motion carried unanimously.
 - D. **Approval of Annual Report Draft content:** Ralph moved to approved the Annual Report content as presented, with further formatting changes to come / motion seconded by Chuck / motion unanimously carried.
 - E. **Annual Meeting Resolution:** Discussion regarding time, place, and speaker for Annual Meeting in February. Ralph made a motion for the Annual Meeting to be held on February 25, 2020 at 5 pm at Wildcraft Cider Works in Eugene / Abel seconded the motion / motion unanimously carried. Resolution signed by Al.
 5. Announcements/Correspondence

- A. **WHA Insurance:** Clarissa shared the latest correspondence from WHA, including the latest statement and rate lock agreement. AI signed rate lock agreement for 2020-2021.
 - B. **Connect Update:** Dave discussed the scholarship opportunity provided by OCEAN. The district has applied for two scholarships and will pay for one registration, so that all district employees may attend.
6. Guests: Sydney Nilan introduced herself as the coordinator for the Upper Willamette Stewardship Network. She was there to discuss a new partnership opportunity focused on storm water systems, the Upper Willamette Urban Waters Partnership. She invited the district to attend the Jan 30th meeting where the roles of the partners and the goals of the partnership will be discussed.
7. Unfinished Business
- A. **Revenue Enhancement Committee Update:** Lily Leitermann announced the next meeting date of January 28th at 10 am at EWEB, and discussed the agenda.
 - B. **Update on Community Meetings held in December:** All felt that the meetings were very successful in determining areas of need within our district. More information will be coming regarding surveys filled out at the meetings. Discussed the need to convene yearly with community organizations to reassess needs and celebrate accomplishments.
 - C. **Annual Meeting in February:** Arrangements were solidified regarding the 2020 Annual Meeting. It will be held on February 25th at 5 pm at WildCraft Cider Works, 232 Lincoln St in Eugene. The meeting will commence at 5 pm, and Bill Sullivan will be speaking at 6:30 pm. His topic is Oregon's Greatest Natural Disasters. Discussed advertising.
 - D. **Update on special meeting with DHM Research:** Malcolm & Mary discussed meeting with DHM. They were impressed by their professionalism and are looking forward to working with them. Discussed some main points they took from the meeting.
8. New Business
- A. **Personnel Update:** The board welcomed Clarissa Berndt back as the Administrative Specialist.
 - B. **Leroy Peterson – Distinguished Service Award:** Discussed how to present award to family. Decided to invite family to accept award on his behalf at the Annual Meeting.
 - C. **Cooperator of the Year Award – Bruck:** Dave nominated Tom & Julie Bruck for the Cooperator of the Year. The Bruck's have been actively implementing conservation practices on their land, including manure management and managing roof runoff. Their efforts have been successfully keeping the local water sources clean and free from contamination.
9. Staff Reports
- A. **Tom Snyder-** See attached report.
 - B. **Dave Downing-** See attached report.
 - C. **Lily Leitermann-** See attached report.

D. **Clarissa Berndt**- See attached report.

10. Director Reports

- A. **Al Hrynyshyn**: Discussed action to be taken on the absenteeism of Zone 2 Director Don Mogstad. Shared handout from ODA on proper steps to take. Board agreed that a letter be sent to the Zone 2 Director per ODA handout.
- B. **Gary Jensen**: Gary discussed latest updates on McKenzie Stewardship Group. He also announced that the Small Woodlots Association is holding their annual meeting on Thursday, January 16th at 5 pm.
- C. **Ralph Perkins**: Ralph reported on the latest meeting of the McKenzie Watershed Council.
- D. **Chuck Arrera**: Chuck discussed the need for the district to get new merchandise with the new logo on it before the Annual Meeting in February.

11. Items for Next Month's Agenda- February 11, 2020

- A. Annual Report final draft
- B. Revenue Enhancement Committee update
- C. Upper Willamette Upper Siuslaw update

12. Adjournment: With no further business the meeting was adjourned at 5:21 pm.

APPROVED