



# UPPER WILLAMETTE

## SOIL & WATER CONSERVATION DISTRICT

### BOARD OF DIRECTORS SPECIAL WORK SESSION MINUTES

Tuesday June 16, 2020 3 pm

Public Meeting Notice was sent to the Register Guard

#### **ATTENDANCE:**

##### **DIRECTORS:**

Al Hyrnyshyn, Chair  
Ralph Perkins, Co-Chair  
Gary Jensen, Treasurer  
Abel Kloster, Director  
Chuck Arrera, Director  
Malcolm Wilson, Director  
Mary Durfee, Director  
Eric Nusbaum, Associate Director

##### **UWSWCD STAFF:**

Dave Downing, Manager/Tech Specialist  
Lily Leitermann, Conservation Specialist  
Clarissa Berndt, Admin Specialist

##### **GUESTS:**

Sydney Nilan, Upper Willamette Stewardship  
Network Coordinator

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1. The meeting was called to order at 3:03 pm by Al Hyrnyshyn

Agenda was reviewed. Mary moved to approve agenda as presented / Ralph seconded the motion / no additional discussion / motion unanimously carried.

2. ***Action Items:***

- A. **Approval of Strategic Plan:** The final draft of the strategic plan was reviewed. Eric mentioned that what is presented is to be looked at for approval of wording and content; the document still needs to be formatted (suggested the marketing firm do final format). Malcolm moved to accept the Strategic Plan as presented / Mary seconded / no further discussion / motion unanimously carried.

3. ***Unfinished Business:***

- A. **Work Plan & Assigned tasks:** Work plan was updated since COVID-19 changed the schedule & the tasks. Discussion on the work plan. Decided to reformat to Excel – Sydney will have it formatted for the next meeting.
- B. **Local Contacts for District Awareness:** Went through the first page of local contacts, and directors volunteered to contact local people/organizations. The remainder of the list will be sent out to the board, with the goal of getting as many contacts assigned as possible at this point.



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**4. *Items for Next Agenda- June 23, 2020 @ 2 pm:***

- A. Work Plan
- B. Local Contact List
- C. Campaign Laws presentation (Eric)

5. With no further business the meeting was adjourned at 4:23 pm.

APPROVED