



# UPPER WILLAMETTE

## SOIL & WATER CONSERVATION DISTRICT

### BOARD OF DIRECTORS MEETING MINUTES

Tuesday October 13, 2020 3 pm

Public Meeting Notice was sent to the Register Guard

#### **ATTENDANCE:**

##### **DIRECTORS:**

Al Hrynyshyn, Chair  
Ralph Perkins, Co-Chair  
Gary Jensen, Treasurer  
Abel Kloster, Director  
Malcolm Wilson, Director  
Mary Durfee, Director  
Chuck Arrera, Director  
Eric Nusbaum, Assoc. Director

##### **UWSWCD/NRCS STAFF:**

Dave Downing, Manager/Tech Specialist  
Lily Leitermann, Conservation Specialist  
Clarissa Berndt, Admin Specialist  
Tom Snyder, NRCS DC

##### **Guests:**

Burke Hansen, City of Coburg  
Heather Medina Saucedo, NRCS

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1. The meeting was called to order at 3:02 pm by Al Hrynyshyn.

Agenda was reviewed. Clarissa added NACD Dues letter under Correspondence as 6A. Ralph moved to accept agenda as amended / Malcolm seconded the motion / no additional discussion / motion carried unanimously.

2. ***Call for Public Comment:***

- A. **Heather Medina Saucedo, NRCS:** Heather gave a quick update regarding NRCS activities within our basin. EQIP funding has been done by Tom and Bruce within the Eugene office leading to \$809,000 in contracts. These contracts have been increasing each year. Wildfire EQIP applications are due 10/30/20 and also 12/30/20; these address erosion and hazardous trees. Currently pursuing Emergency Watershed Program (EWP) assistance from federal funding for our basin area. This program focuses on cover crop, woody residue and mulching.
- B. **Burke Hansen, City of Coburg:** Does not wish to give any comments.

3. ***Action Items:***

- A. **Review BOD Minutes – Sept 8, 2020:** Mary moved to accept the Sept 8, 2020 BOD Meeting Minutes as presented / Abel seconded / no further discussion / motion carried unanimously.



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- B. Review BOD Special Budget Meeting Minutes – Sept 21, 2020:** Malcolm moved to accept the Sept 21, 2020 BOD Special Budget Meeting Minutes as presented / Al seconded the motion / no further discussion / motion carried unanimously.

**Gary Jensen joined the meeting at 3:28 pm.**

- C. Review Sept 2020 Financial Reports:** Malcolm moved to accept the September 2020 financial reports as presented / Abel seconded / no further discussion / motion carried unanimously.
- D. LL Performance Review:** Performance review was completed by district manager and provided to the Personnel Committee with a 3% raise in compensation recommended. Personnel Committee unanimously agreed with the performance review and accepted the recommended compensation. Ralph moved to accept LL's performance review and the 3% raise / Chuck seconded / further comments made by board and staff praising LL work performance / motion carried unanimously.
- E. Workplace Harassment Policy:** Policy was discussed. Board requested more signature lines so all board members can sign their approval. Chuck moved to accept the harassment policy as presented / Mary seconded / no further discussion / 6 votes in favor; Malcolm abstained from vote since he had not read document.

#### **4. Director Reports:**

- A. Al Hrynyshyn:** Nothing to report.
- B. Ralph Perkins:** Ralph complimented Al on his council presentation.
- C. Gary Jensen:** Discussed challenges of fire recovery.
- D. Abel Kloster:** Discussed the new OSU Fire Program and shared the link.
- E. Mary Durfee:** Working on community outreach.
- F. Chuck Arrera:** Presented to EWEB last week. A good portion of the rest of the meeting was on the water quality. EWEB is very supportive of the SWCD's work. Mentioned upcoming presentations.
- G. Malcolm Wilson:** Went to Coast Fork with Al last month. Will be attending Stewardship Council starting this month. Eager to see the relationships with the WC's to continue moving forward. Abel agreed to attend Coast Fork meetings as much as possible moving forward.
- H. Eric Nusbaum:** (Gave report when he arrived at 4:45 pm) ODA update – looking at possible radical redesign for the water quality program due to the decreased funding.

#### **5. Staff Reports:**

- A. Dave Downing:** See attached report. Attended Vida tabling event with Tom last week. Left NRCS, FSA, and SWCD handouts at Lane County fairgrounds September event for wildfire victims – not allowed to table this year due to COVID restrictions on capacity.
- B. Lily Leitermann:** Not present for staff report; joined meeting at 4:12 pm. See attached report.



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- C. **Clarissa Berndt:** See attached report. Worked on Wildfire Resources webpage and links, as well as social media updates regarding wildfire and SWCD work.
- D. **Tom Snyder:** Working with several partners to put together a CIS for source water protection.

### 6. **Announcements/Correspondence:**

- A. **NACD Dues letter:** Ralph moved to pay \$101 in dues, same as last year, to keep the district in the Bronze status / Al seconded / no further discussion / motion carried unanimously.

### 7. **New Business:**

- A. **Post-fire Recovery Update:** Lily: Cascade Pacific contract has been signed for burn assessment funding through the end of the year, funded by EWEB. This funding will be focused on immediate erosion control and mitigation. EWEB has contracted with NRC to begin immediate hazard debris stabilization with priority given to areas threatening water quality; this work should be done by the middle of next week. There have been approx. 100-150 who have signed up for burn assessments through the online form. The next two weeks, Lily will be working with current PWP landowners who have known riparian damage. MWC, MRT and UWSWCD are performing the assessments (goal is 14 assessments, 6 of which will be done by SWCD). A rapid assessment tool is in the process of being created that will help determine burn severity and likelihood of erosion. EWEB is currently working on a webpage that is meant to be a main source of information for the landowners. MRT has tables in Leaburg; working on coordinating volunteers. EWEB/PWP is currently working on having contractors line up to come out immediately after assessments to install the erosion mitigation practices. NWYC is partnering to help on the ground.

### 8. **Unfinished Business:**

- A. **REC Update:** No update.
- B. **Marketing Update:** We are in the homestretch of our current digital marketing awareness campaign. Seeing a lot of great engagement from the public from the digital ads and posts. Yard signs with the district's logo and website are available at the office. Car magnets with the district's logo and website have been ordered and should be delivered by the end of the week.

**Eric Nusbaum joined the meeting at 4:45 pm (see director report).**

### 9. **Items for Next Month's Agenda- November 10, 2020:**

- A. Tax Measure Wrap up
- B. Post-Fire Recovery Update
- C. Marketing Update
- D. Annual Meeting Prep

**10.** With no further business the meeting was adjourned at 4:56 pm.