



# UPPER WILLAMETTE

## SOIL & WATER CONSERVATION DISTRICT

### BUDGET COMMITTEE MEETING MINUTES

Wednesday, May 5, 2021 4 pm

**APPROVED 5/12/2021**

Meeting held via Zoom

Committee Members Present: Chuck Arrera, Mary Durfee, Al Hrynshyn, Ralph Perkins, Abel Kloster, Clinton Begley, Karen Wildish, Austin Meeks, Gary Jensen, Malcolm Wilson, Corrie Parish, Craig Gibons. District Staff present: Dave Downing, Clarissa Berndt. Public Present: Eric Nusbaum.

1. Mr. Downing called the meeting to order at 4 pm, and led the group in introductions. It was verified that there was a quorum, and a majority was present.
  2. Mr. Downing opened it to the group to offer nominations for the appointment of the Presiding Officer of the Budget Committee. Ms. Wildish nominated Mr. Gibons, pointing to his experience, and Ms. Durfee seconded the nomination. Mr. Gibons accepted the nomination, and it was passed 12-0.
  3. Mr. Downing then pulled names to assign staggered term commitments, and they are as follows: Clinton Begley, 1 year term; Craig Gibons, 2 year term; Corrie Parish, 2 year term; Karen Wildish, 3 year term; Austin Meeks, 3 year term.
  4. Mr. Gibons then turned the meeting over to Mr. Downing once again to present the Budget Message. Mr. Downing summarized the document that had been emailed in advance to all in attendance, and accepted questions from the group regarding the document. He then handed the meeting back over to Mr. Gibons.
  5. Mr. Gibons mentioned that the best place to start is with any questions regarding line items within the budget. After some discussion, he suggested that the group begin with looking at the expenditures needed and then look at the income side, and determine the amount of tax that needs to be assessed.
- At approximately 6:05, Mr Gibons did a time check and asked the committee if they wished to continue with the meeting or adjourn. The committee wished to adjourn. Mr. Gibons suggested that any who have questions, to send them to Mr. Downing and/or Ms. Berndt, who will compile them, answer them, and distribute back to the committee before the next meeting on May 12<sup>th</sup>.
- Mr. Gibons adjourned the meeting at 6:11 pm.

*Documents presented and discussed: FY21-22 Budget Message, FY21-22 Budget Message Summary, FY21-22 Draft Budget, FY21-22 Pay Analysis*

*All supporting documents mentioned in the minutes are a part of the official record, and are available upon request. Please contact the office at [admin@uwsxcd.org](mailto:admin@uwsxcd.org) to request copies.*

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