



BOARD OF DIRECTORS MEETING MINUTES **Draft**

Tuesday, April 12, 2022, 3:00 pm

Meeting held via Zoom

Directors Present: Al Hrynyshyn, Gary Jensen, Chuck Arrera, Mary Durfee, Ralph Perkins, and Malcolm Wilson

Directors Present Remotely: Abel Kloster

Staff Present: Dave Downing, Clarissa Berndt, Leslie Owens, Lily Leitermann, Daniel Dietz, and Sasha White.

Partners Present: Thomas Snyder and Sydney Nilan

Public Present: None

1. Call to Order:

- a. Approval of Agenda: The meeting was called to order at 3:04 pm by Chair Hrynyshyn. Chair Hrynyshyn asked if there were any amendments to the agenda. Dave Downing mentioned specific talking points when we get to certain areas of the agenda. Director Perkins moved to accept the agenda as amended, and Director Durfee seconded the motion, with no further discussion, the motion was approved with a vote of 7-0.
- b. Public Comment: Chair Hrynyshyn asked if there were any comments from the public related to items on this agenda. Hearing none, Chair Hrynyshyn moved on.

2. Action Items:

- a. Board Minutes – [March 8, 2022]: Chair Hrynyshyn moved to approve the minutes as presented, and Director Arrera seconded the motion. With no further discussion, the motion was approved with a vote of 7-0.
- b. March Financial Reports: *[Reports reviewed and discussed: Balance Sheet, Check Register, Fund Balance Spreadsheet, Profit & Loss Budget v. Actual, Profit & Loss by Class, Profit & Loss Previous Year Comparison.]* Director Wilson moved to accept the February financial reports as presented, and Director Durfee seconded the motion. With no further discussion, the motion was approved with a vote of 7-0.

3. Committee Reports & Recommendations:

- a. Projects Committee: Dave Downing gave us an overview of the Farmer's Market Grant Program that is up and running on the District's website. He spoke specifically about the outreach to local Farmer's Markets.
- b. Personnel Committee: Director Arrera gave a recap of the employee evaluation forms that he had been working on. Dave Downing mentioned the posting of the Hiring of the new Restoration Specialist, Meredith McClure, who will start working for the District in May.

4. Staff Reports:

- a. Dave Downing, Sasha White, and Daniel Dietz gave an overview of the reports for the month of March. *[See district staff reports]*

5. Partner Reports: *none to share* Sydney Nilan mentioned just getting back from Maternity leave and not having anything to report for the Month of March.

6. Other Reports/Discussion:

- a. Reminder: Chair Hrynyshyn reminded the staff and Board of the Budget Committee Meetings; mentioning the importance of attendance in regard to making a Quorum. Chair Hrynyshyn gave the following dates as reminders to the Board:
 - i. Budget Committee 2nd Meeting: 4/19/2022 @ 5:00 pm.
 - ii. Public Hearing for the FY23 Budget: 5/10/2022 @ 2:30 pm.
- b. Public Comment: no public present
- c. Adjourn Meeting: Chair Hrynyshyn adjourned the meeting at 4:29 pm.

All supporting documents mentioned in the minutes are a part of the official record, and are available upon request. Please contact the office at admin@uwsxcd.org to request copies.

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