



## **BOARD OF DIRECTORS MEETING MINUTES – Approved 6/14/2022**

Tuesday, May 10, 2022, 3:00 pm  
Meeting held via Zoom

**Directors Present:** Al Hrynyshyn, Gary Jensen, Chuck Arrera, Mary Durfee, Ralph Perkins, and Malcolm Wilson

**Directors Present Remotely:** Abel Kloster

**Staff Present:** Dave Downing, Clarissa Berndt, Leslie Owens, Lily Leitermann, Nayt Boyt, Daniel Dietz, and Sasha White.

**Partners Present:** Thomas Snyder and Sydney Nilan

**Public Present:** None

### **1. Call to Order:**

- a. Approval of Agenda: The meeting was called to order at 3:01 pm by Chair Hrynyshyn. Chair Hrynyshyn asked if there were any amendments to the agenda. Director Wilson moved to accept the agenda as presented, and Director Durfee seconded the motion, with no further discussion, the motion was approved with a vote of 7-0.
- b. Public Comment: Chair Hrynyshyn asked if there were any comments from the public related to items on this agenda. Hearing none, Chair Hrynyshyn moved on.

### **2. Action Items:**

- a. Board Minutes – [April 12, 2022]: Director Wilson moved to approve the minutes as presented, and Director Jensen seconded the motion. With no further discussion, the motion was approved with a vote of 7-0.
- b. March Financial Reports: *[Fund Balance Spreadsheet (for previous month); Checking Register (for previous month); LGIP Register (for year to date) - include the BvA graph and breakdown of taxes; Visa 1 Register (5041) (for previous month); Visa 2 Register (6531) (for previous month); Balance Sheet - as of Previous Month; Rev & Exp - General Fund (previous month) (this is a P&L); Budget v Actual - Gen Fund (current fiscal year through previous month); Rev & Exp - Special Rev Fund; Budget v Actual - Spec Rev Fund; Rev & Exp - Reserve Fund; Budget v Actual - Reserve Fund; Fund BvA Graphs - BvA for Current FY through end of last month; Program BvA Graphs - Current fiscal year to last month]* Director Wilson moved to accept the April financial reports as presented, and Director Durfee seconded the motion. With no further discussion, the motion was approved with a vote of 7-0.

### **3. Committee Reports & Recommendations:**

- a. Each Committee gave a brief recap their last meetings [See Committee Meeting Minutes].

### **4. Staff Reports:**

- a. Dave Downing gave an overview of the reports for the month of April. *[See district staff reports]*
- b. Programs Overview: Sydney Nilan and Lily Leitermann gave a presentation on the strategic planning of the programs for the District and an overview of how the process flows. *[see attached paperwork]*

### **5. Partner Reports:**

- a. NRCS: Thomas Snyder gave an overview of what the NRCS has been doing within the last month.

### **6. Other Reports/Discussion:**

- a. Discussion on changing the name of the Conservation Building fund concluded that the name is ok as is.
- b. Public Comment: no public present
- c. Adjourn Meeting: Chair Hrynyshyn adjourned the meeting at 4:29 pm.

All supporting documents mentioned in the minutes are a part of the official record and are available upon request. Please contact the office at [admin@uwsxcd.org](mailto:admin@uwsxcd.org) to request copies.

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