



**UPPER WILLAMETTE**  
SOIL & WATER CONSERVATION DISTRICT

3291 W 1<sup>st</sup> Ave. Eugene, OR 97402 • 541.852.6680 • admin@uwsxcd.org • www.uwsxcd.org

**BOARD OF DIRECTORS MEETING MINUTES – Approved 12/12/2023**

Tuesday, November 14<sup>th</sup>, 2023, at 12:00 pm

Meetings held in hybrid fashion with an option to attend in person or virtually via zoom.

**Roll Call: Directors:** Al Hrynyshyn, Gary Jensen, Karl Morgenstern, Mary Durfee, and Ralph Perkins. **Associate Directors:** Andy Burke, Craig Marcus **Staff:** Leslie Owens, Dave Downing, Jared Pruch, Cricket DeLoe, Daniel Dietz, Meridith McClure, and Alec Spencer. **Partners and Public:** Chris Fuller, Andy Petersen, and Tom Snyder

**Quorum reached:** 5/7 voting board members present.

(one vacant spot on the BOD, 5/6 members present)

**Agenda Items:**

1) Call to Order:

- a. The meeting was called to order at 12:03 pm by Chair Hrynyshyn.
- b. Public Comment: Chair Hrynyshyn asked for public comment, hearing none, he continued onto action items.

2) Action Items:

- a. Approval of Agenda: Chair Hrynyshyn asked if there were any amendments to the agenda, Dave Downing requested to remove an item b. from partner reports, as Sydney Nilan could not make the meeting. He also requested to remove item a from Other reports, discussions and/or correspondence as Lily Leitermann was at a conference out of town. Chair Hrynyshyn removed the requested items from the agenda. Karl Morgenstern asked to be added onto the agenda under other reports, discussions, &/or correspondence to speak about the 20-year strategy conference he attended. Al added the item to the agenda and then he called for a motion. Director Perkins motioned to accept the agenda as amended and Director Durfee gave the second. With no further discussion, the motion passed unanimously with a vote of 5-0. (Al Hrynyshyn, Gary Jensen, Karl Morgenstern, Mary Durfee, and Ralph Perkins all voted in favor of the motion.)
- b. Last Month's Minutes – [October 8<sup>th</sup>, 2023, Board Meeting Minutes]: Director Perkins moved to approve the minutes as presented and Director Durfee seconded the motion; with no further discussion, the motion was approved with a vote of 5-0. (Al Hrynyshyn, Gary Jensen, Karl Morgenstern, Ralph Perkins, Mary Durfee all voted for the motion to pass.)
- c. Financial Reports: [Fund Balance Spreadsheet (for previous month); Checking Register (for previous month); LGIP Register (for year to date) - include the BvA graph and breakdown of taxes; Visa 1 Register (5041) (for previous month); Visa 2 Register (6531) (for previous month); Balance Sheet - as of Previous Month; Rev & Exp - General Fund (previous month) (this is a P&L); Budget v Actual - Gen Fund (current fiscal year through previous month); Rev & Exp - Special Rev Fund; Budget v Actual - Spec Rev Fund; Rev & Exp - Reserve Fund; Budget v Actual - Reserve Fund; Fund BvA Graphs - BvA for Current FY through end of last month; Program BvA Graphs - Current fiscal year to last month] Director Morgenstern gave an overview of where the District was with their budget, and noticed what appeared to be a copy and paste error in the reports. Director Perkins moved to postpone the financials until discrepancies could be addressed with the fiscal Manager who was not in

attendance, and Director Durfee seconded the motion. With no further discussion, the motion was approved with a vote of 5-0. [AI Hrynyshyn, Gary Jensen Karl Morgenstern, Ralph Perkins, Mary Durfee all voted for the motion to pass.]

- d. Memo – observation of Indigenous Peoples Day: Dave Downing explained that in the spirit of their DEIJ work he would like to have the district observe Indigenous Peoples Day as an Official Holiday. A discussion about the FY budget was had regarding the cost of observing another holiday. Director Morgenstern motioned to adopt the memo and to make notes to discuss it further with the Budget Committee and Director Durfee gave the second, with no further discussion the motion passed with a vote of 5-0. [AI Hrynyshyn, Gary Jensen Karl Morgenstern, Ralph Perkins, Mary Durfee all voted for the motion to pass.]
  - e. 2023 OACD Board Election Ballot: Chair Hrynyshyn spoke about the ballot and how the district gets to vote on the open seats for East-At-Large picking one candidate from the list, and the At-Large position picking two seats. Discussions followed about the zones and people up for election. The Board tallied up votes for each of the candidates (which are available per request) and they decided on three people. Chair Hrynyshyn motioned to fill out the OACD Board Ballot for 2023 based on the boards input as follows: East-At-Large Tim Newton; At-Large Stan Dean and Jeff Rola. Director Durfee seconded the motion and without further discussion the motion passed unanimously with a vote of 5-0. [AI Hrynyshyn, Gary Jensen, Karl Morgenstern, Ralph Perkins, Mary Durfee all voted for the motion to pass.]
- 3) Committee Reports & Recommendations: Each Committee gave a brief recap of their last meetings [See Committee Meeting Minutes].
- a. DEI: Dave Downing let the board know that the next meeting will be held on December 5<sup>th</sup> at 10:00 am.
  - b. Finance: Director Morgenstern let the board know that the committee reviewed and approved the financials on November 13, 2023.
  - c. Personnel: Chair Hrynyshyn informed the board that the committee met last week to discuss the memo that was just approved (2-d).
  - d. P&G Development: Chair Hrynyshyn let the board know that there were no updates but wanted to let them know that another meeting would be scheduled in December.
- 4) Partner Reports:
- a. NRCS: Tom Snyder gave an overview of what NRCS has been doing in the last month. *[see NRCS monthly report]*
- 5) Other Reports/Discussion:
- a. Dave Downing gave an update on the award the District received from Long Tom Watershed Council.
  - b. Cricket DeLoe shared with the Board the overwhelming turnout for the Mushroom Festival that the District tabled. She mentioned that they spoke to upwards of 500 people, had a raffle, and received 49 new newsletter sign ups.
  - c. Director Morgenstern gave a brief overview of The 20-Year Strategy: The Future Of Landscape Resiliency In Oregon Summit that he attended.



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- i. The MOU states "A shared vision of healthy and resilient forested ecosystems, vibrant local economies, healthy watersheds with functional aquatic habitat, and quality outdoor opportunities for all Oregonians."
  - ii. During initial planning meetings, federal and state agency representatives considered the MOU vision statement for the 20-year Strategic Plan and proposed changes, resulting in a simplified vision: Healthy and resilient landscapes supporting Oregon's social, economic, and ecological goals.
- 6) Adjourned Meeting:
- a. Public Comment: No public comment.
  - b. Chair Hrynyshyn adjourned the meeting at 2:07 pm.

*All supporting documents mentioned in the minutes are a part of the official record and are available upon request. Please contact the office at [admin@uwsxcd.org](mailto:admin@uwsxcd.org) to request copies. The Upper Willamette SWCD prohibits discrimination against its customers, employees, and applicants for employment on the basis of race, color, national origin, age, disability, sex, gender identity, religion, reprisal, and where applicable, political beliefs, marital status, familial or parental status, sexual orientation, or whether all or part of an individual's income is derived from any public assistance program, in employment or in any program or activity conducted by the Upper Willamette SWCD. The Upper Willamette SWCD is an equal opportunity employer.*