



**UPPER WILLAMETTE**  
SOIL & WATER CONSERVATION DISTRICT

## POSITION ANNOUNCEMENT

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### Fire Adapted Landscapes Coordinator

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**Open Date: 10/1/2024**

**Close Date: Open until filled**

The Upper Willamette Soil and Water Conservation District (UWSWCD) seeks an interdisciplinary, skilled, dynamic individual to join its Natural Resources Program. The Fire Adapted Landscape Coordinator's role is to engage with a range of organizational, agency, and Tribal partners to facilitate the sharing of information, coordination of regional efforts, and supporting or leading collaborative planning processes. This new District position was developed in response to input from regional stakeholders who share interests in forest health and resilience, fire-adapted landscapes, conservation workforce development, restoration forestry, and other related topics. The Coordinator will be responsible for maintaining a working knowledge of regional fire-adapted landscape initiatives and programs by attending and facilitating meetings, curating and disseminating pertinent information to ensure continuous communication among partners, and building relationships with current and prospective partners. The Coordinator will also support or lead the writing of grant proposals to advance regional efforts and serve as an internal advisor for District programs and grant processes related to their knowledge area. Strong written and verbal communication skills, experience facilitating collaborative processes with diverse partners, building and sustaining trusting relationships, and a working knowledge of regional conservation issues relating to forest health and resilience are essential for this position.

#### **DEI Statement**

Studies have shown that women and people of color are less likely to apply for jobs unless they meet every qualification listed. We are most interested in finding the best candidate for the job, and that candidate may come from a less traditional background. We encourage you to apply for open positions, even if you don't meet every qualification listed. If you are unsure whether you meet the qualifications required for an open position, please contact us to discuss your application.

The District's work will only be successful if we can truly partner with all facets of the community, engage with respect, authentically listen, and have the courage to share decision-making, control, and resources with others. The District is committed to continuously evaluating and updating our programs to better serve people and communities of color. In recognition of the need to address unconscious bias, remove cultural barriers in our programs, and eliminate disparities in our work, the District's Board of Directors is working toward a vision for racial equity, with a set of completed commitments and a DEIJ plan for the District to hold itself accountable. This position supports diversity, equity, and inclusion by incorporating the principles of equity and inclusion in all job aspects and participating in provided, self-directed, or self-initiated diversity, equity, and inclusion training.

**Pay:** Starting salary at step 3 of the district's Senior Conservation Technician wage scale at \$66,090.00.

**Benefits:** The district provides competitive wages and a generous benefits package. Full Medical (vision benefit) and dental, with 75% premium coverage of dependents, competitive paid time off package, and retirement plan with up to 6% employer match.



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**Application Instruction:**

Please submit a current resume (maximum two pages), a cover letter (maximum one page), and three references. In your resume and cover letter, please highlight your experience with the essential functions listed in the position description provided. Bilingual applicants and applicants with professional or lived experience in place of education requirements are encouraged to apply.

All application materials are **due by 11:59 pm on 10/31/2024**. Send your completed application materials (email or mail accepted) to:

Leslie Owens, Administrative Specialist  
Upper Willamette Soil and Water Conservation District  
3291 W 1<sup>st</sup> Ave  
Eugene, OR 97402  
[admin@uwsxcd.org](mailto:admin@uwsxcd.org)  
Ph: 541-729-1139 (for any questions regarding the application process.)

For emails use the subject line "Fire Adapted Landscapes Coordinator."

**Equal Employment Opportunity and Diversity, Equity and Inclusion Statement**

The Upper Willamette SWCD is an equal opportunity employer, providing services to the public without discrimination against race, color, national origin, gender, religion, age, disability, political beliefs, sexual orientation, and marital or family status. The district recognizes the reality of modern-day systemic racism that has maintained disparities that limit opportunities for groups of people based on race, culture, and other characteristics. The district believes that an organizational commitment to diversity, equity, and inclusion is essential to its mission and the development of a more resilient watershed and community.

**Veterans Preference**

Under Oregon Law, qualified veterans may be eligible for veterans' preference when applying for UWSWCD positions. If you would like to be considered for veteran's preference, please provide qualifying documents with your application submittal.