



## UPPER WILLAMETTE SOIL & WATER CONSERVATION DISTRICT

3291 W 1<sup>st</sup> Ave, Eugene, OR 97402 • [uwsacd.org](http://uwsacd.org) • 541.852.6680

### FY25 Conservation Impact Grants

#### Grant Overview

The Upper Willamette Soil & Water Conservation District is offering grants of between **\$10,000** and **\$70,000** to support projects or programs that create public conservation benefits and align with one or more of the following District strategic priorities:

- Farms, Food & Soil
- Forest Health & Resilience
- Neighborhood Sustainability
- Watershed Restoration & Conservation

Specific funding priorities and project examples are listed on the table on page 2. More information about District goals can be found in our [2020-2025 Strategic Plan](#). Funding will be provided in two categories: Capacity Grants (including project development, collaboration, technical assistance), and Implementation Grants (for on-the-ground projects). Applicants will be asked to identify which of these categories best fits their proposal during the application process.

Proposals are due via our online grant portal by **Wednesday, February 19<sup>th</sup> at 11:59 PM**. Eligible applicants for this funding opportunity are: Non-profit organizations, Native American Tribes, and community organizations working with a qualified fiscal sponsor.

#### Proposed projects must:

1. Advance the mission of the Upper Willamette SWCD and align with one or more of our strategic priorities.
2. Be located within the District [geographic boundaries](#).
3. Provide a clear public benefit.
4. Be completed within 24 months of the grant agreement being signed.

#### Funding and disbursement

There is a total pool of approximately \$400,000 for this funding opportunity in this cycle. Applicants will be asked to describe matching funds or in-kind resources that will supplement or leverage their project; match is not required but is encouraged.

Decisions will be made in April 2025 with initial disbursements in May 2025. Grant funds will be provided in two installments; an initial disbursement of 50% of the award, and a disbursement of the second 50% upon completion of an interim report.

#### To apply for a grant

To apply for a grant, applicants should first register at our online grant portal:

<https://www.grantinterface.com/Home/Logon?urlkey=uwsacd>. Use the application template included starting on page 3 to prepare responses. With questions about specific projects concepts or issues with the grant portal, contact Grant Management Specialist Jared Pruch at [grants@uwsacd.org](mailto:grants@uwsacd.org).



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**Project Examples**

The following table provides examples of projects that align with District strategic priorities. Eligible projects are not limited to the examples provided in this table.

SWCD Strategy	Project Examples
Farms, Food & Soil	<ul style="list-style-type: none"> <li>• Community gardens</li> <li>• Sustainable agriculture training / education</li> <li>• On-farm conservation and resource navigation programs</li> </ul>
Forest Health & Resilience	<ul style="list-style-type: none"> <li>• Ecological and cultural burning capacity, equipment or workforce development</li> <li>• Upland habitat enhancement, restoration and monitoring</li> <li>• Tribal and Indigenous land management</li> </ul>
Neighborhood Sustainability	<ul style="list-style-type: none"> <li>• Urban tree canopy and greenspace enhancement</li> <li>• Green stormwater infrastructure</li> <li>• Urban conservation education programs</li> </ul>
Watershed Restoration	<ul style="list-style-type: none"> <li>• Riparian and floodplain habitat enhancement, restoration and monitoring</li> <li>• Invasive species management</li> </ul>

**Capacity projects** that may align with multiple District priorities include examples such as project development, collaborative networks, leverage or match funding for external funds, monitoring, and strategic outreach.

**Funding Details**

- Conservation Impact Grants can provide between \$10,000 - \$70,000 in funding.
- Applicants may hold one Conservation Impact Grant at a time. A previously awarded Conservation Impact Grant must be successfully completed and closed out prior to applying for another. The applicant may, however, be a partner in more than one project / application at a time.
- Indirect / administrative costs may be included in the project budget, up to 15% of the total funding requested.
- Applicants must complete a final report documenting the use of funds and project outcomes within 60 days of project completion. Applicants will not be eligible to apply for new grants from the District until they are in compliance with all reporting requirements for previously awarded grants.

**Non-Discrimination Policy**

The Upper Willamette Soil and Water Conservation District is an equal opportunity employer, providing services to the public without regard to race, color, national origin, gender, religion, age, disability, political beliefs, sexual orientation, and marital or family status.



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### Registration & Application

**Note:** This form is provided for applicants to prepare answers that will be submitted through our online grant management system, Foundant. Applicants will need to create an account at <https://www.grantinterface.com/Home/Logon?urlkey=uwsacd> prior to submitting an application.

Please note the character limits on each question. Here is a reference on [Character Limits into Estimated Word and Page Counts](#).

#### Registration

- **Organization Name**
- **EIN / Tax ID (##-#####)**
- **Website (optional)**
- **Telephone number**
- **Address 1** (mailing address – physical address of project site will be requested later, if different from mailing address)
- **City, State, Postal code**
- **First Name, Last Name**
- **Business Title**
- **Email / username**

#### Project & Organization Summary

1. **Project name.** Provide a simple, short name for this request, e.g. "Oak Savannah Habitat Enhancement at Spencer Meadow."
2. **Primary contact person.** Provide contact information for the primary contact person and project manager (if applicable).
3. **Project summary.** In 2-4 sentences, provide a succinct description of the project you are requesting funding for. If your request is funded, this is the description that will be used on the District website. *500 characters max*
4. **Capacity or implementation grant.** Indicate whether your project is a capacity grant, implementation grant, or both. *Multiple choice.*
5. **Funding requested.** Should be between \$10,000 and \$70,000.
6. **Total project budget.**
7. **Location of project.** Physical location, if different from organization address, and if applicable.
8. **District Zone.** Please indicate which of the Soil & Water Conservation District zones your project will serve. You can view a map of the Zones [here](#). *Checkbox.*
9. **Project start date.**
10. **Project end date.** Should be not later than 6/30/2027.
11. **Organization background.** Briefly describe your organization, including your mission, history, who you serve, and any notable recent accomplishments. *1,500 characters max*



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12. **Applicant Category.** Nonprofit Organization / Native American Tribe / Community based organization working with a fiscal sponsor
13. **Annual organizational budget:**
  - Under \$100,000
  - \$100,000-\$250,000
  - More than \$250,000
14. **Number of full-time employees.** Total number of full-time employees working for your organization.
15. **Board and staff composition.** If available, please help us understand your staff and board composition by including a link to a web page (e.g. board roster or staff roster or “About Us” page). *Optional.*
16. **Commitment to Diversity, Equity, Inclusion & Justice.** Please describe your organizational commitment to Diversity, Equity, Inclusion & Justice (DEIJ), and how that shows up in your project or program. *1,500 characters max*

### Project Description

17. **Upper Willamette SWCD Program Area.** Please indicate which of the SWCD program areas your project or program is most closely aligned with. For more information about SWCD programs, you can view our strategic plan [here](#).
  - Farms, Food & Soil
  - Forest Health & Resilience
  - Neighborhood Sustainability
  - Watershed Restoration & Conservation
18. **Alignment with District priorities.** Briefly summarize how the project will address one or more of the District’s priorities you marked in the previous question. *1,500 characters max*
19. **Project plan.** Provide a detailed project plan, including major activities and goals, and a description of the geographic area where the project will take place. Include any parts of the plan that are still in development. *5,000 characters max*
20. **Project timeline.** Provide an overall timeline of activities and major milestones, if not fully explained in the project plan. You can also upload a file or graphic here if more appropriate. *3,500 characters max, optional*
21. **Expected outcomes and evaluation.** What outcomes do you expect to achieve? Provide clear metrics you will use to measure project success. These can include either quantitative or qualitative metrics, or both. *3,500 characters max*
22. **Project sustainability.** If applicable, how will you work to sustain the impact of the project over time? Include any plans for monitoring, maintenance or long-term sustainability. *1,500 characters, optional*
23. **Community benefits.** What are the community benefits of the project? If the project benefits communities that have been historically marginalized or underserved, describe how. *1,500 characters*



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24. **Experience with similar projects.** Briefly describe your experience implementing similar projects in the past, if relevant. *1,500 characters, optional*
25. **Partnerships.** Does the project involve partnerships with other organizations or entities? If so, please briefly describe (in 1 or 2 sentences) the partners and their respective roles here. If the partner/s is receiving a subaward from this grant, be sure to note that here. *1,500 characters max, optional*

### Budget

26. **Budget.** Provide a project budget, indicating the total project expense and detailing how UWSWCD funds would be used. *File upload.*
27. **Budget narrative.** If needed, please include any narrative or contextual information about your project budget that you think will help our reviewers understand your request. *1,500 characters max, optional*
28. **Matching resources and leverage.** Describe any funds or in-kind resources that you will use to match District funds, indicating whether they are secured or pending. Also describe whether and how District funds will be used to leverage other funds or resources. *1,500 characters max, optional*

### Supplemental Information & Certification

29. **Recognition.** Please describe how Upper Willamette SWCD will be recognized as a supporter of your project. *1,500 characters max*
30. **Supplemental information (optional).** If there is additional information you would like to share, you may enter it here. You can also add an attached file, e.g. map, image, letter of support, etc. about your project. If you have multiple files to attach, combine them into a single attachment. This information is not required. *1,500 characters max, or 5 MB upload*
31. **Certification.** By submitting this application, the applicant certifies that:
  - Funds will be used only for the purposes approved by Upper Willamette SWCD and as authorized under ORS 568.550. Funds will not be used for lobbying, for attempts to influence voting or legislation, or for litigation of any kind.
  - Any and all activities funded through the contract must take place within the UWSWCD boundaries. Please verify that your project and all associated activities fall within the boundaries; note that SWCD boundaries are not necessarily the same as County boundaries or Watershed Council boundaries.
  - The project/event will comply with Upper Willamette SWCD's non-discrimination policy.
  - Subject to the limitations of the Oregon Tort Claims Act (ORS 30.260 through 30.300), the applicant organization agrees to be responsible for its actions and any damage or third-party liability arising from the organization's activities related to its agreement with Upper Willamette SWCD. It agrees to indemnify and hold harmless Upper Willamette SWCD and its officers, directors, agents, and employees from any and all losses, claims, damages, and expenses resulting from or arising out of the acts or omissions of the applicant and its officers, directors, agents, and employees under the agreement.



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- The applicant agrees that obtaining permits, if needed, is the applicant's responsibility. Upper Willamette SWCD is not responsible for the safety of organizers or participants in the project/event, or for providing insurance coverage. The applicant is advised to check to be sure adequate insurance coverage is obtained for the project/event.
  - Yes
  - No

*Once you have completed your online application, you will receive an email confirmation notifying you that the proposal has been successfully completed.*

*If you encounter challenges or have questions with the application process, contact Grant Management Specialist Jared Pruch at [grants@uwsxcd.org](mailto:grants@uwsxcd.org).*